

Public Management Bachelor Programme

Module	25 – Practical Professional Study Course II		
Semester	6 th /7 th semester (summer semester/winter semester)		
Course	Work Placement Seminar		
Workload	4 SPW	25 credits	750 workload hours (750 attendance hours)
Admission prerequisites	At least 150 credits, including 90 credits of the first three semesters of coursework		
Module coordinator	Prof. Dr. Petra Hiller		

1. Learning outcomes

Students will be able to conduct scientific research independently. They will be able to identify a topic for a scientific paper, develop a research problem and engage in it, and reflect on their chosen approach.

Students will be able to complete practice-oriented tasks, and recognise and solve problems using the competences they have developed during their coursework. They will be able to put scientific theories to the test, and critically reflect on professional tasks and activities.

2. Recommended prior knowledge and skills

Modules completed during the first six semesters

3. Contents

As part of the practical professional study course, students spend six months as interns in one or more institutions. These institutions may include public administration or any other public institution, or a private business with close ties to the public sector. The work placement may also be completed abroad.

The intern should work in areas that require qualifications in business management and/or jurisprudential qualifications, as well as sound knowledge of the specifics of public duties and organisations.

In conjunction with the work placement, students complete a Bachelor's thesis (Module 27) independently, generally on a specific topic relevant to their work placement institution(s).

The University of Applied Sciences oversees part II of the practical professional study course and organises an accompanying seminar for interns to provide scholarly guidance throughout the work placement and the completion of their Bachelor's thesis.

During the completion of their work placement, students may use 50% of the time spent working at the institution to prepare for and attend the accompanying seminar, and to complete the practical part of their Bachelor's thesis. Any other work for the Bachelor's thesis is to be completed outside the work placement.

The entire workload and credits for the Bachelor's thesis are counted towards module 27.

4. Modes of teaching and learning, workload

Work placement seminar (45 hrs); hours worked at the institution (705 hrs).

5. Types of examination

1. Completion of the work placement
2. Proof of employment provided by the work placement institution(s)
3. Letter of reference provided by the work placement institutions(s)

6. Literature

KORNMEIER, MARTIN: *Wissenschaftliches Schreiben leicht gemacht: für Bachelor, Master und Dissertationen*, 7. Auflage, Bern 2016; STICKEL-WOLF, CHRISTINE; WOLF, JOACHIM: *Wissenschaftliches Arbeiten und Lerntechniken. Erfolgreich studieren – gewusst wie!*, 8. Auflage, Wiesbaden 2016; TÖPFER, Armin: *Erfolgreich forschen. Ein Leitfaden für Bachelor-, Master-Studierende und Doktoranden*, 3. Auflage, Wiesbaden 2012.